

Anesthesia billing audit checklist

Work through each check with your biller or your own reports. Every box you can't tick is a place money may be slipping.

Case capture

- ☐ Every case on the facility schedule has a matching claim
- ☐ Anesthesia records arrive within a day or two of the case
- ☐ Cancelled and add-on cases are tracked, not lost

Time and units

- ☐ Start and stop times are recorded on every record
- ☐ Breaks in care are recorded and only care time is billed
- ☐ Time is counted the way each payer requires
- ☐ Block time placed during anesthesia is not double counted

Coding and modifiers

- ☐ Anesthesia codes match the operative note, not the schedule
- ☐ Staffing modifiers (QZ, QX, QK, QY, AA, AD) match how each case was staffed
- ☐ MAC cases carry QS, and G8 or G9 where they apply
- ☐ Physical status is billed to payers that pay it
- ☐ Qualifying circumstances are billed to payers that pay them
- ☐ Arterial lines, central lines and post-op blocks are captured when done

Claims and denials

- ☐ Eligibility is checked before or soon after the case
- ☐ Most claims go out within a few days of the case
- ☐ Every denial is worked, and the top causes are fixed at the source
- ☐ No claim is close to its timely filing limit without action

Payments

- ☐ Payments are posted promptly and matched to claims
- ☐ Payments are compared with contracted rates to catch underpayments
- ☐ Secondary insurance is billed after the primary pays

Enrollment and compliance

- ☐ Every provider is enrolled and reassigned with every payer you bill
- ☐ Licence, certification and revalidation dates are tracked
- ☐ Medical direction documentation is complete for care-team cases
- ☐ A sample of cases is audited every quarter

Reporting

- ☐ You receive a monthly report with net collection rate, days in A/R and denial rate
- ☐ You can see A/R by age and by payer
- ☐ Someone can explain every claim over 90 days old

Notes

General information, not billing, legal or tax advice. Rules vary by payer and state; check current guidance. Want a second pair of eyes? Free billing review: titraterevenue.com/contact.html · hello@titraterevenue.com