

Anesthesia record documentation checklist

Use this to spot-check a handful of records each month. The same gaps tend to show up again and again.

Every record

- ☐ Patient, date and facility
- ☐ Procedure as performed, matching the operative note
- ☐ Anesthesia type (general, MAC, regional, neuraxial)
- ☐ Pre-anesthesia assessment
- ☐ Physical status (P1 to P6)

Time

- ☐ Anesthesia start time
- ☐ Anesthesia end time
- ☐ Any breaks in care, with times
- ☐ Handoffs between providers, with times

Staffing

- ☐ Who provided care, by name and credential
- ☐ For care-team cases, the anesthesiologist's presence at key points

Extras that are billed separately

- ☐ Post-op pain blocks: surgeon's request, block type, side, drug and guidance
- ☐ Arterial and central lines, with ultrasound documentation if used
- ☐ Any other separately billable procedures

Medical necessity

- ☐ Reason MAC was needed when payers ask for it
- ☐ Conditions that support qualifying circumstances or physical status
- ☐ Emergency details when 99140 is billed

Notes

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